The Nancy Horton Bartels Scholar Internships provide funds for Yale undergraduate students to participate in academic-year internships at the Yale University Art Gallery and the Yale Center for British Art. Multiple internships at both the Gallery and the Center are offered annually, and are funded by an endowment established in 2005 by Henry E. and Nancy Horton Bartels. Mr. and Mrs. Bartels are graduates of Cornell University.

The internships aim to familiarize students with the operations of museums and curatorial departments. Interns will work for ten hours per week for two consecutive terms and will receive a stipend on an hourly basis. Internships focus on specific projects proposed by departments in the two museums. Projects proposed for the 2016–17 academic year are listed below.

Please indicate whether you are applying for an internship at the Yale University Art Gallery or the Yale Center for British Art, and specify which internship project is of interest to you. Selected candidates will be subject to pre-employment screening. All offers are contingent upon the successful completion of a background check.

Please submit all materials by Friday, March 11, 2016, to ycba.research@yale.edu.

Inquiries may be addressed to Lisa Ford, Assistant Director of Research at the Yale Center for British Art, at lisa.ford@yale.edu.

Successful applicants will be contacted in April and may be called for an interview.
Institutional Archives Intern
The Yale Center for British Art Institutional Archives is the official repository for all historical documentation of the Center, recording its development from its inception in the mid-1960s to the present. The Senior Archivist seeks an intern with a background in art history or architecture and an interest in archival work to assist with the arrangement and description of the Center’s historical records — both paper and electronic. The intern will also carry out research on the Center’s archival collections in support of provenance research and inquiries regarding the Center’s past exhibitions, publications, and programs. This internship provides significant opportunities for focused projects based on the intern’s interests and is ideal for students interested in the history of British art, museum studies, or the history of cultural institutions.

Reference Library and Photograph Archive Intern
The Reference Library of the Yale Center for British Art is a special collection library serving the art historical research needs of Center staff, Yale students and faculty, and the general public. The Library is seeking an intern for focused projects that could include: library collection assessment, collection development in concentrated areas, the creation of online research guides, and book preservation and repair. This internship provides significant opportunities for projects based on the intern’s interests and is ideal for students interested in libraries and library research, special collection libraries, the history of British art, or library collections care.

Exhibitions and Publications Intern
The Department of Exhibitions and Publications manages an active exhibition program with a broad thematic range and a publication program that produces exhibition catalogues, books on the history of British art, and occasional publications on the Center. The Associate Director seeks an intern with an interest in exhibition and publication logistics to assist with the variety of projects the Center has planned for 2017–18. These will include exhibitions focused on The Paston Treasure (a seventeenth-century painting that represents a now lost cabinet of curiosities), historical photographs from the collection of Michael Wilson, and works by the contemporary British artist George Shaw. The intern will engage directly with members of a diverse museum staff and will work on focused projects. There will be significant opportunities to:

- Assist in the planning and implementation of exhibitions
- Assist with the many aspects of producing a publication
- Learn more about the permanent collection
- Conduct research pertaining to relevant projects

Public Programs Intern
The Senior Manager of Public Programs seeks an intern to assist with the implementation of a range of public programs including music, lectures, films, and theatrical performances. Under the guidance of the Manager of Programs, the intern will research films for potential inclusion in exhibition-related film screenings; research and write program material related to concerts, performances, and film screenings; create a film database for archival and research purposes; and assist in the various aspects of implementing a program, including working with artists and performers at various stages of program development.

Department of American Decorative Arts Intern
The department seeks an intern to research and catalogue the Gallery’s collection of nineteenth-century American ceramics. Yale has broad holdings of functional vessels and small-scale sculptures made from stoneware, earthenware, and porcelain, much of it part of the renowned Mabel Brady Garvan Collection. The intern will work with the curator and associate curator to improve the cataloguing
of these works by surveying the original donor records for provenance and descriptive information and developing comparative files drawn from more recently published works related to American ceramics. Previous experience working with ceramics is not required, but applicants should have an interest in material culture and sound research skills.

Conservation Department Intern
The department seeks an intern to work on two projects addressing the preservation of tangible and intangible works of art. In the coming year, the Gallery will be moving over 30,000 three-dimensional objects—representative of most of the Gallery’s curatorial departments—from the current storage facility in Hamden to the new Wurtele Collections Study Center at West Campus. The Bartels student would assist in this monumental project by finding, investigating, and consolidating old conservation records; assessing the condition of objects as they are unpacked at West Campus; assisting with record keeping; and processing digital images of the objects, as well as other tasks as needed. The student will have the unique opportunity of working directly with a wide variety of objects from the collection and learning about materials and manufacture, objects handling, conservation, and collections care. The student will also assist the Installation Director and Archivist for Sol LeWitt Wall Drawings in the cataloguing and documenting of a comprehensive body of the working drawings of Sol LeWitt, creating both an analog and digital resource for the material that comprises an archive of scaling information for more than 1,300 wall drawings created by LeWitt during his lifetime. This material will become a vital reference for historical tracking of installations, as well as for current and future installations of LeWitt’s wall drawings. In addition, the student will be involved in creating a digital reference of processes and materials utilized in the execution of LeWitt wall drawings.

Programs Department Intern
The Programs Department, in collaboration with the Education and Visual Resources departments, seeks an intern to edit and produce interpretative and educational videos, including video podcasts, social-media shorts, and longer video documentation of public programs, education programs, and artist interviews. The intern should have knowledge of the history of art and contemporary ideas of art and culture, as well as facility with Final Cut Pro, other video-editing software, and online video platforms. The project will involve producing experimental content and working with current and archived video footage to explore ways in which technology can expand a visitor’s experience of the museum, programs, and work on view. The intern should have a demonstrated interest in interpretive technology, especially video production and editing.