The Yale Center for British Art (YCBA), New Haven, is seeking an Associate Director of Research to play a leading role in developing scholarly initiatives and programs. Research is at the heart of the Center’s mission and underpins its identity as a scholarly institute and museum at Yale. Renowned for interdisciplinary scholarship, research-led exhibitions, and field-shaping publications, the Center is a leader in the study of British art and culture. It is uniquely positioned at a world-class university to support and advance object-based scholarship and the training of future generations of scholars in the history of British art and associated fields. The post holder will be part of the Division of Research, Exhibitions, and Publications, which is responsible for fostering the Center’s research culture and building its reputation for scholarship.

Reporting to the Deputy Director of Research, Exhibitions, and Publications, the Associate Director of Research is based in the Research Department, part of the larger Division of Research, Exhibitions and Publications. The Division supports and provides oversight to the following areas: exhibitions and publications; research, education, and public programs; academic outreach and teaching initiatives; the Yale-in-London study abroad program; visiting scholars; post-doctoral, post-graduate, and student positions; the Reference Library and Archives; the development of the website presentation of all the above areas.

The responsibilities of the Associate Director of Research will concentrate on the following areas: creation, oversight and management of scholarly programs, including conferences, seminars, and symposia, as well as exhibitions and publications workshops; directing the New Haven end of Yale-in-London, the university’s oldest credit-granting study abroad program run by the Paul Mellon Centre for Studies in British Art in London (PMC); managing the Visiting Scholars program; cultivating relationships with the larger scholarly community at Yale; and overseeing the Center’s cohorts of post-doctoral and post-graduate research associates, graduate student research assistants, undergraduate interns, and student workers at all levels.

The Associate Director of Research works closely with the Division’s Deputy Director and other Division staff to cultivate a vibrant research community by fostering collaboration with scholars across the Center and Yale, the PMC, and historians of British art and culture worldwide. Administrative assistance is provided to support the post holder’s duties.

1 **Scholarly programs:** Creates, develops, and manages a wide range of scholarly programs, including conferences, workshops, and symposia. Conceptualizes intellectual objectives of programs in concert with Center Curators, the Head of Public Programs, the Education Department, and external scholars. Advances exhibition development by developing state-of-the-field workshops and author roundtables with curators. When appropriate, chairs and convenes programs, and participates in a scholarly capacity.

2 **Yale-in-London:** Responsible for directing the New Haven side of Yale-in-London, the university’s oldest credit-granting study abroad program, which is run by the PMC. Collaborates on the program with the Division’s Deputy Director, the Deputy Director for Grants and Publications at the PMC, and other PMC staff, to oversee faculty selection meetings at Yale. Liaises with Yale administration and promotes Yale-in-London and its alumni network.

3 **Visiting Scholars:** Responsible for overseeing the Visiting Scholars Program and peer review selection process. In concert with the Research Department’s Post-doctoral Research
Associate, is responsible for the integration of visiting scholars into the Yale community. Plans and co-organizes scholars’ seminars with Beinecke and Lewis Walpole Library.

4 Yale community: Develops relationships with the larger scholarly community at Yale. Engages with and fosters collaboration with other centers at Yale, including the Whitney Humanities Center; the Beinecke Rare Book and Manuscript Library; the Gilder Lehrman Center for the Study of Slavery, Resistance, and Abolition; the Center for the Study of Race, Indigeneity, and Transnational Migration; the Schwartzman Center; the Lewis Walpole Library; and other university centers and programs as applicable. Collaborates with the Curator of Education and Academic Outreach on Yale outreach and student liaison.

5 Student experience: Oversees the Center’s scholarly cohorts of postgraduate, postdoctoral research associates, and student workers at all levels, for which the Division acts as a central “home”. Promotes interactions among the cohorts, staff, and the scholarly community at Yale.

6 Division administration: Shares responsibility with the Division’s Deputy Director in the day-to-day management of the Department—including setting agendas for Department meetings and inter-departmental programming meetings; writing copy, informational texts, and reports pertaining to the Department’s activities and programs; overseeing research budgets and expenditures in conjunction with the administrative assistants and the Center’s Business Office. Contributes to grant writing and grant reports.

7 Scholarship: Represents the Center at relevant scholarly events and professional meetings. Develops own scholarly work (one day per week is given to personal research); fosters object-led knowledge and research; participates in external scholarly conferences and relevant organizations such as CAA and AAH.

Requirements

This position is for an energetic individual who is intellectually curious, with an outgoing personality, a proactive attitude, and excellent interpersonal and communication skills. S/he will be an internationally recognized scholar of British art with a strong record of research and publications, with experience managing complex research projects or programs.

Essential requirements

1 Bachelor’s degree in a related field and eight years of related experience or an equivalent combination of education and experience

2 Strong record of scholarly achievement and publication.

3 Excellent written and interpersonal skills. Demonstrated ability to collaborate and communicate effectively.

4 Self-directed and proactive. Ability to work independently.

5 Excellent organization and management skills.

6 Proven record of successful project management; administrative and logistical experience (for example, organizing major conferences; running a department; PI of a large research project).

7 Demonstrated ability (at least five years) in teaching and/or working in scholarly environment, such as a university, research center, or museum.
Preferred education, skills, and experience

1 PhD in the history of British Art or closely related field
2 Strong record of scholarship, especially in British art
3 Experience of successful project management.

Background Check Requirements
All candidates for employment will be subject to pre-employment background screening for this position, which may include motor vehicle, DOT certification, drug testing and credit checks based on the position description and job requirements. All offers are contingent upon the successful completion of the background check. Please visit www.yale.edu/hronline/careers/screening/faqs.html for additional information on the background check requirements and process.

Apply
To apply for the position of Associate Director of Research (STARS requisition number: 48507BR) please submit an online application through STARS. Paper applications will not be accepted. Please make sure to include the following documents with your application: cover letter, full CV, writing sample, and the names and contact information of three references.