The position supports research programs and curatorial work in the Division of Research, Exhibitions and Publications, reporting to the Deputy Director of the Division. The post-holder will be primarily engaged in the development of scholarly programs, in particular the annual graduate student symposium; acting as point person for scholars in residence and assisting with administrative duties pertaining to the visiting scholars program; engaging with graduate and undergraduate students; providing support and research assistance for the development of exhibitions curated by the Deputy Director of the Division, which for the duration of the postdocship will concentrate on twentieth-century British art. The post-holder will be expected to develop his/her own scholarship and attend at least one conference per year, for which funding will be provided. One day per week will be given to pursue personal research.

The position is intended for recent recipients of the PhD (degree granted within the last three years) in British art or a closely related field. The PhD must be in hand by the time the position begins. The position may be held for up to three years, subject to annual approval. It is expected that the post-holder will pursue long-term professional employment during the period of hire.

### Essential Duties

1. Work under the supervision of the Deputy Director of Research, Exhibitions, and Publications, and in collaboration with other Center colleagues, to develop and execute scholarly programs, in particular the annual graduate student symposium.

2. Assist in the organization and administration of the Center’s visiting scholar program, and serve as primary point contact for visiting scholars in residence.

3. Assist the Deputy Director the Division in the development of exhibitions, working in collaboration with the Department of Exhibitions and Publications.

4. Support the research activities of the Deputy Director of the Division as required.

5. Engage with graduate and undergraduate students working with the Center.

6. Continue to pursue personal research, to which one day per week will be allocated.

7. Undertake occasional travel for work on behalf of the Division, as well as for personal research, in consultation with the Deputy Director of the Division.

### Education and Experience

1. PhD in British art or a closely related field, granted within the last three years or in the final stages of completion. PhD must be in hand by the time the position begins.

2. Knowledge of current methods of art historical research.

3. Some experience of working with scholars from a variety of disciplines.

4. PREFERRED: Some museum experience.

### Skills and Abilities

1. Excellent written, verbal, and interpersonal communication skills.

2. Ability to type and use standard computer programs (Word, Excel, and PowerPoint).

3. Reading and basic spoken knowledge of at least one foreign language.

4. Ability to work from own initiative.

5. Ability to coordinate complex projects.